

# SITE EMERGENCY INSTRUCTIONS

In the case of an emergency requiring evacuation of the worksite, being either a fire, earthquake, serious accident, bomb threat, structural collapse, tsunami, explosion, aviation accident, hazardous spill or practice evacuation - the following warning will sound: **THREE LONG BLASTS ON A HORN – REPEATED TWICE**

## Location of Fire Extinguishers

An extinguisher is located in quarry machines and site offices

## Location of First Aid Kits

First aid kits are located in quarry machines and the site offices

## Designated Assembly Areas

Waiteika Road Quarry, Opunake - front of smoko room, Waiteika Road entrance

Whenuku Road, Hawera – top of hill at entrance

Rangitatau West Road, Maxwell – main entrance gate

## FIRE

- If you discover a fire **raise** the alarm
- Ensure the fire service is notified. **Dial 111**
- Clearly state the nature of the emergency and the location
  - *South Taranaki Quarry - Corner of Waiteika and Eltham Road, **Opunake***
  - *South Taranaki Quarry - 277 Whenuku Road, **Hawera** (gate directly off the end of the road)*
  - *South Taranaki Quarry – 535 Rangitatau West Road, **Maxwell***
- If possible extinguish the fire but **only** if you can do so safely

## ACCIDENT / INJURY

- Administer first aid or provide assistance
- Seek medical attention as soon as possible if necessary
- In the event of a serious accident or injury ensure the ambulance service is notified. **Dial 111**
- Clearly state the nature of the emergency and the location
  - *South Taranaki Quarry - Corner of Waiteika and Eltham Road, **Opunake***
  - *South Taranaki Quarry - 277 Whenuku Road, **Hawera** (gate directly off the end of the road)*
  - *South Taranaki Quarry – 535 Rangitatau West Road, **Maxwell***
- Do not move any unconscious/seriously injured people unless they are in immediate danger of further injury

## QUARRY OPERATIONS

### TRUCK DRIVERS HAZARD AWARENESS – DO'S AND DON'T'S

- **DO** give way to all quarry machinery
- **DO** ask where to go for loading
- **DO** wear safety boots
- **DO** wear hard hats and hi-vis vests
- **DO** stay in the cab while being loaded
- **DO** park where instructed by loader
- **DO** check your load
  
- **DON'T** speed in the quarry or approaches – 15km speed limit
- **DON'T** leave your cab while being loaded
- **DON'T** stop behind loader
- **DON'T** park near crusher or screens
- **DON'T** let passengers out of truck
- **DON'T** go near quarry face

### TRUCK DRIVERS - BEFORE YOU LEAVE THE QUARRY, PLEASE ENSURE THAT:

- Your load is the correct product
- Your load is the correct quantity
- Your load is positioned correctly
- Your tailgate(s) is/are secure

**REMEMBER THE LOAD IS YOUR RESPONSIBILITY – PLEASE WATCH FOR OTHER TRAFFIC**



Whenuku Road, HAWERA  
Waiteika Road, OPUNAKE  
Rangitatau West Road, MAXWELL  
**Quarries Manager: 027 612-3672**

P O Box 414, WANGANUI  
Office phone: 06 348-9356  
Email: admin@stq.co.nz

## VISITOR SAFETY INDUCTION FORM

Company name: \_\_\_\_\_

I understand the information given to me about me about the hazards I might be exposed to. The accident and emergency procedures are as follows:

### SUMMARY OF THE BASIC SAFETY RULES

- All accidents and near misses must be reported to the Site Manager
- Protective safety equipment appropriate to the environment must be worn at all times
- Observe speed limits – 15km per hour
- All light vehicles give way to heavy vehicles
- No unauthorised visitors
- Drivers are to ensure load security and complete a final check
- Upon arrival wait in a safe open area for an operator to come to you
- Be aware of all high faces, open ponds, moving machinery and loose stockpiles
- Do not approach machinery until an operator has indicated to do so
- Know the location of our nearest fire extinguisher
- No alcohol or drugs allowed
- Be aware of evacuations and emergency procedures in our workplace
- **If unsure – ASK!**

*By signing this form, you acknowledge that you accept and understand the safety conditions as outlined in the above document.*

Printed Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_